Islamic Banking – Corporate Accounts User Manual Oracle Banking Digital Experience Patchset Release 22.2.4.0.0

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Islamic Banking – Corporate Accounts User Manual June 2024

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1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 **Documentation Accessibility**

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info or visit

http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs if you are hearing impaired.

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure. If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Patchset Release 22.2.4.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals



2. Transaction Host Integration Matrix

Legends

NH	No Host Interface Required.
~	Pre integrated Host interface available.
×	Pre integrated Host interface not available.

Sr No	Transaction / Function Name	Oracle FLEXCUBE Universal Banking 14.7.4.0.0
1	Saving and Current Accounts Widget	~
2	Current And Savings Account Details (Except Accrued Interest and Average Balance)	~
3	Current And Savings Account Details - Nickname updation	NH
4	Cheque Book Request	NH
5	Cheque Status Inquiry	~
6	Stop/ Unblock Cheque	~
7	Request Statement	~
8	Transactions	✓
9	Transactions - E-Statements	~
10	Transactions - Pre-Generated Statements	V

<u>Home</u>



3. Introduction

Islamic Banking is a banking system that is based on the principles of Shariah (Islamic law) and guided by the Islamic economics. The Shariah laws provide guidance on each and every aspect of human life, and the laws which govern and guide financial and commercial transactions define Islamic Banking activities.

Although Islamic banking may seem similar to conventional banking, the two differ conceptually. One key difference is that in conventional banking, banks earn their money by charging interest and fees for services, whereas in Islamic banking, banks earn their money by profit and loss sharing, leasing, charging fees for services rendered, and so on.

The OBDX corporate banking modules cater to Islamic accounts as well. Users of an Islamic bank, can view the account details, transfer money, make payments, request for cheque books, and so on, using the portal.

A user can either have only Islamic accounts or only conventional accounts or a mix of both types of accounts. The portal caters to each case. If the customer has both conventional CASA accounts and Islamic CASA accounts under the same ID and password, he will have a consolidated view of all accounts on logging.

The current and savings accounts widget has a representation of both conventional and Islamic accounts. This is also true for enquiry and transaction screens. While initialing any transaction or payment, the user selects either an Islamic account or a conventional account, grouped under the respective labels.

The labels on the different pages / screens, for Islamic accounts, reflect the nomenclature as per and in accordance with Islamic banking requirements.



4. Accounts

Current and savings accounts are the most basic and critical products of corporate banking. Most banking customers hold either a current or a savings account with their banks. Banks, in turn, encourage the use of current or savings accounts as they can leverage the accounts to earn a higher profit margin.

This application provides a platform by which banks are able to offer their customers an enriching online banking experience in performing activities on their accounts.

Through the online banking application, customers can perform various activities on their accounts. Customers can view account balances and statements, initiate service requests and perform other inquiries as well as perform financial transactions in their accounts.

Note: In application

1) Account searchable drop-down will allow user to search the account number basis on the Account Number, Account Name Account Currency or Branch Code.

Bank can configure the fields to be shown as additional values in the accounts drop-down.
 If in Group Corporate Onboarding - Group Corporate Profiling setup, Approval Routing Type is selected as Manual, system will allow initiator to choose the approval workflow from the resolved rules as part of transaction initiation. Refer Group Corporate Onboarding - Group Corporate Profiling section in User Manual Oracle Banking Digital Experience Core for more details.

Features Supported In the Application:

The corporate accounts module of the application supports the following features:

- Cheque Status Inquiry
- Stop/Unblock Cheque
- Cheque Book Request
- Request Statement
- Forex Calculator

Pre-requisites

- Transaction access is provided to corporate users
- Islamic CASA accounts are maintained in the core banking system under a party ID mapped to the user.

4.1 Current & Saving Accounts Overview

The savings accounts overview showcases a summary of the accounts held by the user. It provides the facility for users to access all the important features and information related to the account.

How to reach here:

Toggle Menu > Menu > Accounts > Current and Savings > Overview



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	Columbia Pictures Incorporated		Current Account	EUR 553,767.88	Loan Drawdown	
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Current & Savings Accounts Overview

Dashboard Overview

Accounts Overview

View the number of Current & Savings accounts mapped to the user and the total consolidated net balance in all accounts.

Account Summary

This section on the current and savings accounts overview screen displays the summary of the accounts, which consists of party name, account number, account type, net balance available in each of the account. You can click the link under the **Account Number** column to view the account details. User can click on the **PDF** to select the format in which the statement is to be downloaded. The statement gets downloaded. Click on the **Download** to download the account details and balances for future reference in CSV & PDF format. Also can click on the **Preference** to setup a column preferences by rearranging or removing columns.



Quick Links

It provides the facility for users to access all the important features like

- Stop / Unblock Cheque
- Cheque Status Inquiry
- Cheque Book Request
- Request Statement

Forex Calculator

The foreign exchange calculator provides a comparison between two currencies. It provides the equivalent value of one currency with another currency. With the help of forex calculator user can determine the buying and selling price between two currencies.

Offers

Any offers and rewards as hosted by the bank will be shown in this section of the dashboard.

Promotions

This section of the dashboard displays promotional messages of any bank offerings applicable to the customer.



5. Current & Savings Account Details

The customer can navigate to this screen by selecting any active account card on the accounts dashboard. The account details screen displays important information pertaining to a current or savings account such as the account holding pattern and the names of all the account holders, the current status of the account and the branch in which the account is held along with details on various balances and limits applicable on the account.

Additionally, the customer can also see the following on the account details page:

- Account Number along with account nickname (if any), balance in the account and the status
 of the account, product name
- Balance Details: It includes information like Available Balance, Amount on Hold, Net Balance, Un-cleared Balance, Financing Limits, Advance Against Uncleared Funds Limit
- General Details: It includes the basic information about the account such as customer ID, account holder name, branch details.

How to reach here:

Toggle Menu > Menu > Accounts > Current & Savings > Overview > Account Summary > Islamic > Account Number link > Current & Savings Account Details OR

Dashboard > Current & Savings widget > Account Summary > Islamic > Account Number link > Current & Savings Account Details

OR

Search bar > Current & Savings – Current & Savings Account Details OR

Access through the kebab menu of transactions available under the **Current & Savings** module



Current & Savings Account Details

😑 📑 Futura Bank	Q What would you like	to do today?			Û🚥 🔽	АА
↑ Current & Sa	wings Account [Details			:	
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	•	Current Balance GBP 1,068,641.61	Product Name Saving Account Premier: High Net Worth	Nickname Not Assigned		
Balance Details						
Today's Opening Balance GBP 0.00			Available Balance GBP 1,062,688.91			
Amount on Hold GBP 5,802.70			Unclear Funds GBP 0.00			
Advance Against Unclear Funds Limit GBP 0.00			Financing Limit GBP 0.00			
Daily ATM Withdrawal GBP 0.00			Minimum Balance Required GBP 0.00			-
General Details						AIIIA
Primary Account Holder Columbia Pictures Incorporate	ed		Customer ID ***531			
Customer Name Columbia Pictures Incorporate	d		Account Name Columbia Pic Inc			
Account Branch HEL FC UNIVERSAL BANK, Ur	iit 1, Block A, GREAT BRITAIN					

Field Description

Field Name	Description
Account Number	Select the account of which you want to view details.
Status	The current status of the account.
	The possible values are:
	Active
	Closed
	Dormant
Current Balance	The current available balance in the account.
Product Name	The name of the CASA product.
Nickname	The nickname, if set will be displayed.
Balance Details	
Today's Opening Balance	The opening balance in the account for the day.
Available Balance	The current available balance in the account.
Amount on Hold	Displays the earmarked amount or the amount on hold in the account.



Field Name	Description	
Unclear Funds	That amount of funds that have not yet been credited to the account. This amount will include the amount deposited through cheques and drafts that have not yet completed the bank's clearing cycle.	
Advance Against Unclear Funds Limit	The maximum amount that can be utilized as advance against funds that have not yet been cleared.	
Financing Limit	The maximum credit allowed by the bank for the account.	
Average Balance	The average balance in the account.	
	Note : This field will appear only in case of Third Party integration.	
Average Monthly Balance	The average monthly balance of the account. Note: This field will appear only in case of FCR integration.	
Last Quarter Average Balance	The average balance of the account in the previous quarter. Note: This field will appear only in case of FCR integration.	
Daily ATM Withdrawal	The daily Domestic / International Usage limits on the cumulative amount allowed for withdrawal at an ATM of own bank.	
Minimum Balance Required	The minimum balance to be maintained for an account.	
General Details		
Customer ID	The account holder's customer ID in masked format.	
Customer Name	Name of the primary account holder.	
Account Name	Name of the account holder.	
Account Branch	Branch name in which the account is held along with address.	

You can also perform the following account related transaction:

- Add account nickname/ modify/ delete nickname. For more information refer <u>Account</u> <u>Nickname</u> section.
- Click on the kebab menu to avail account related transactions.



6. Cheque Book Request

Cheques are the most widely used instruments that are used to make different kinds of payments. The Cheque Book Request feature enables customers to request for a new cheque book online.

This feature is available only for those accounts for which cheque book facility is enabled. Customers can specify the number of cheque books required, leaves per cheque book, cheque book type and also the delivery location as to where the cheque book is to be delivered, while initiating a cheque book request. On initiating a cheque book request, a service request number is generated. The customer can track the status of the request through this reference number generated.

Note: Send to Modify functionality is now supported for this transaction.

How to reach here:

Toggle Menu > Menu > Accounts > Current and Savings > Cheque Book Request OR Toggle Menu > Menu > Accounts > Current and Savings > Overview > Quick Links > Cheque Book Request OR Search bar > Current & Savings – Cheque Book Request OR Access through the kebab menu of transactions available under the **Current & Savings** module

Cheque Book Request

↑ Cheque	Book Request			:
				88.95
Account Number XXXXXXXXXXXX0054		•		
Type of Cheque Book Cheque book for EU	2	•		
Number of Leaves per Boo Cheque Book with 2	k 5 Leaves	•		
Number of Cheque Books 2				
Deliver to Postal Address		•		
Address 3 West Boulevard, Century	51 9, Near Odessa, Texas, US, 68	691		
Submit Cancel				



Field Description

Field Name	Description
Account Number	Account number with the account nickname for which the cheque book is to be requested. The account number could be either the user's Party account or any linked party accounts that he has access to.
Type of Cheque Book	The type of cheque book.
Number of Cheque	Number of cheque books required.
Books	This field appears if you have the facility to request for multiple cheque books.
Number of Leaves per Book	Number of cheque leaves needed per cheque book.
Delivery To	The customer is required to specify where the new card is to be delivered.
	The options are:
	Postal Address
	Branch Near Me
This section appears if	the customer selects Branch Near Me option in the Deliver To field.
City	The city where the cheque book is to be delivered.
Branch Near Me	The branch in the selected city, where the cheque book is to be delivered.
	Note: The options in this field depend on the selected option in the City field.
Branch Address	The complete branch address based on the selection above. Note: The address displayed here depends on the selected option in the Branch Near Me field.

To request a cheque book:

- 1. From the **Account Number** list, select the account for which the cheque book is to be requested.
- 2. From the **Type of Cheque Book**, select the desired option.

3.

4. From the **Number of Leaves per Book** list, select the number of leaves required in each cheque book.



- 5. In the Number of Cheque Book field, enter the required number of cheque books.
- 6. In the **Delivery To** field, select the delivery location of choice.
 - a. If you select the Branch Near Me option:
 - i. From the **City** list, select the desired city.
 - ii. From the **Branch Near Me** list, select the desired branch. The complete address of the selected branch appears.
- 7. To submit the cheque book request, click **Submit**. OR

Click Cancel to cancel the transaction.

8. The **Review** screen appears. Verify the details and click **Confirm**. OR

Click **Back** to navigate back to the previous screen. OR

Click **Cancel** to cancel the transaction.

- 9. The success message of cheque book request along with the service request number appears.
- Click Home to go to the Dashboard screen. OR Click View Account Details to visit the account details page.



7. Cheque Status Inquiry

The Cheque Status Inquiry transaction enables customers to view the status of cheques written at any point of time. The customer can view the status of either a single cheque by providing a cheque number or that of a cheque series by defining a cheque range. Customers can also search for cheques based on their status i.e. used, not used, stopped, and so on.

Note: The Cheque Range and Cheque Status fields are displayed if the Oracle Banking Digital Banking Experience application is integrated with Universal Banking Solutions and the region is UK.

Using the **Manage Columns** feature, bank can configure and enable customizable UI display/download option for the end users. Using this feature, users can personalize the information to be displayed/downloaded from search grid displayed on the screen.

By clicking on 'Manage Columns option available on the screen, user can

- Rearrange columns
- Remove specific columns.

Note:

1) The downloaded report will have the same columns as displayed on the UI as per user preference as well as there will also be an option to modify the column selection while downloading.

2) The column preferences setup by the user will be saved for future reference i.e. in case the user revisits this screen, the preferred columns will only be displayed in the table.

How to reach here:

Toggle Menu > Menu > Accounts > Current and Savings > Cheque Status Inquiry OR Toggle Menu > Menu > Accounts > Current and Savings > Overview > Quick Links > Cheque Status Inquiry OR Search bar > Current & Savings – Cheque Status Inquiry OR

Access through the kebab menu of transactions available under the Current & Savings module



Cheque Status Inquiry

Reason	\$	Amount 🗘	Action 🗘
		EUR 0.00	Block
			Block
		EUR 0.00	Block
			EUR 0.00 EUR 0.00

Field Description

Field Name	Description			
Account Number	Current and savings account number in masked format along with the account nickname. The account number could be either of the users own Party or any linked parties that he has access to.			
Account Balance	The balance amount in the selected account.			
Cheque Status Inquiry Results				
Cheque Number	The cheque number of which status is being viewed.			
Status	The current status of the cheque is displayed against it.			



Field Name	Description
Reason	The reason for which the cheque has been stopped, rejected or cancelled. A value will be displayed here only if the cheque is in any of these three statuses.
Amount	The amount for which the cheque was issued.
Action	Click on the Block link to stop a cheque that has been issued for making payment.
Filter Criteria	
Filter By	 Allows user to specify the search criteria for cheque status inquiry. The options are: Cheque Number Cheque Range Cheque Range Cheque Status Note: The Cheque Range and Cheque Status fields are displayed if the Oracle Banking Digital Banking Experience application is integrated with Universal Banking Solutions and the region is UK.
Cheque Number	Cheque number of the cheque of which you want to view the status. This field appears if you select the Cheque Number option from the Filter By list.
From	Start number of the cheque range of which you want to view the status. This field appears if you select the Cheque Range option from the Filter By list.
То	End number of the cheque range of which you want to view the status. This field appears if you select the Cheque Range option from the Filter By list.



Field Name	Description
Select Status	Allows the user to view cheque as per the status.
	The options are:
	• Used
	Not Used
	Stopped
	Rejected
	Cancelled
	This field appears if you select the Status option from the Filter By list.
From Date	Allows the user to search the cheques by status for a given start date.
	This field appears if you select the Cheque Status option from the Filter By list.
	This field does not appear if have selected Not Used or Cancelled option in the Cheque Status field.
To Date	Allows the user to search the cheques by status for a given start and end date.
	This field appears if you select the Cheque Status option from the Filter By list.
	This field does not appear if have selected Not Used or Cancelled option in the Cheque Status field.

To inquire about the cheque status:

1. From the **Account Number** list, select an account to view the status of cheques associated with that account.

OR

Click on the **Download** to download the records in CSV & PDF format. OR

Click on the Manage Columns to setup a column preferences by rearranging or removing columns.

OR

Click on the **Block** link under **Action** column to stop a cheque that has been issued for making payment. The system redirects to the **Stop/Unblock Cheque** scree,

- 2. Click Filter to search the cheque based on search criteria; The Filter overlay screen appears.
 - a. From the **Filter By** list, select the criteria by which user wish to view the status of cheques.
 - i. If you select the **Cheque Number** option:



- 1. In the **Cheque Number** field, enter the cheque number.
- ii. If you select the Cheque Range option:
 - 1. In the **From** field, enter the cheque (range) start number.
 - 2. In the **To** field, enter the cheque (range) end number.
- iii. If you select the Cheque Status option:
 - 1. From the Select Status list, select the appropriate option.
 - 2. From the **From Date** list, select the appropriate date.
 - 3. From the **To Date** list, select the appropriate date.
- b. Click Apply to apply the search criteria.

The results of the cheque status inquiry appear. OR Click **Reset** to clear the data entered.



8. Stop/ Unblock Cheque

Cheques are physical instruments used for making payments; it is likely that user might want to block payment in case of theft or misplacement of a cheque issued to a payee. Hence it is critical to provide an option to stop cheques so that they cannot be utilized for making payment or cannot be misused.

Stop/ Unblock cheque feature allows user to stop a cheque issued for making payment. User can specify the cheque number and initiate a stop payment. The customer will have to select the account number and the cheque number. The cheque number entered will be validated against the account number selected. This is an online request and cheque status will be changed to stop. The User has to specify the reason while stopping the cheque.

This feature also enables customers to request for a cheque or cheque range that has been stopped or blocked. Both stop cheque as well as unblock cheque requests are online i.e. do not require manual intervention by a bank official and the specific cheque or cheque range is immediately stopped or unblocked based on the request raised.

Note: Send to Modify functionality is now supported for this transaction.

How to reach here:

Toggle Menu > Menu > Accounts > Current and Savings > Stop/Unblock Cheque OR Toggle Menu > Menu > Accounts > Current and Savings > Overview > Quick Links > Stop/Unblock Cheque OR Search bar > Current & Savings – Stop/Unblock Cheque OR

Access through the kebab menu of transactions available under the Current & Savings module

Stop /Unblock Cheque

😑 📑 Futura Bank	Q What would you like to do today?	Û 🚥 🛛 vv
↑ Stop/Un	block Cheque	
Account Number XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	•	
Current Balance : GBP 1,00		
Stop Unblock		
Enter Cheque Number or Cheque Number	ange O Cheque Range	
Cheque Number 456711		
Specify Reason insufficent funds		
		P
Submit Cancel		



Field Description

Field Name	Description		
Account Number	Current and savings account number in masked format along with the account nickname for which the cheque to be stopped / unblocked. The account number could be either the user's Party account or any linked party accounts that he has access to.		
Account Balance	The balance amount in the selected account.		
Action	The action to be taken on cheque that is whether to stop or unblock the cheque.		
	The options are:		
	Stop		
	Unblock		
Enter Cheque Number or Range	Select the option to stop either a specific cheque by selecting Number or to stop multiple cheques by selecting Range.		
	The options are:		
	Number		
	Range		
	This field will be displayed if the option Stop is selected.		
Stop	Select the option to stop either a specific cheque by selecting Number or to stop multiple cheques by selecting Range.		
	The options are:		
	Cheque Number		
	Cheque Range		
	This field will be displayed if the option Stop is selected.		
Unblock	Select the option to unblock either a specific cheque by selecting Number or to unblock multiple cheques by selecting Range.		
	The options are:		
	Cheque Number		
	Cheque Range		
	This field will be displayed if the option Unblock is selected.		
Cheque Number	Cheque number of the cheque to be stopped/ unblocked.		
	This field appears if you select the Cheque Number option.		
From	Start number of the cheque range to be stopped/ unblocked.		
	This field appears if you select the Cheque Range option.		



Field Name	Description
То	End number of the cheque range to be stopped/ unblocked.
	This field appears if you select the Cheque Range option.

To stop or unblock cheque:

- 1. From the **Account Number** field, select the account number of which cheque/cheques have to be stopped or unblocked.
- 1. In the **Action** field, select the appropriate option.
- 2. In the **Specify Reason** list, enter the reason to stop or unblock the cheque.
- 3. If **Stop** is selected under the **Action** field, in the **Stop** field, in the **Enter Cheque Number or Range** field, select the desired option:
 - a. If you select the Cheque Number option:
 - i. In the Cheque Number field, enter the cheque number.
 - b. If you select the Cheque Range option:
 - i. In the **From** field, enter the cheque start number.
 - ii. In the **To** field, enter the cheque end number.
- 4. If **Unblock** is selected under the **Action** field, in the **Unblock** field, in the **Enter Cheque Number or Range** field, select the desired option:
 - a. If you select the Cheque Number option:
 - i. In the **Cheque Number** field, enter the cheque number.
 - b. If you select the Cheque Range option:
 - i. In the **From** field, enter the cheque start number.
 - ii. In the **To** field, enter the cheque end number.
- 5. Click Submit.
 - OR

Click **Cancel** to cancel the transaction.

- 6. The **Review** screen appears. Verify the details and click **Confirm**.
 - OR

Click **Cancel** to cancel the transaction.

OR

Click **Back** to navigate back to previous screen.

- 7. The success message of stopping/ unblocking the check along with the transaction reference number.
- Click Home to go to the Dashboard screen. OR Click View Account Details to visit the account details page.



9. Transactions

Customers can track the transactions taking place in their accounts. This feature enables customers to view the details of all the transactions performed in their accounts. All the debit and credit entries along with each transaction amount and reference details are displayed. User can access account related transactions on the kebab menu.

Using the **Manage Columns** feature, bank can configure and enable customizable UI display/download option for the end users. Using this feature, users can personalize the information to be displayed/downloaded from search grid displayed on the screen.

By clicking on 'Manage Columns option available on the screen, user can

- Rearrange columns
- Remove specific columns.

Note:

 The downloaded report will have the same columns as displayed on the UI as per user preference as well as there will also be an option to modify the column selection while downloading.
 The column preferences setup by the user will be saved for future reference i.e. in case the user revisits this screen, the preferred columns will only be displayed in the table.

Customers can also undertake the following from this screen:

- Request for Statements The customer can access this option by selecting the Request Statement option from the kebab menu. The user will be able to define the period for which he/she requires to receive statements at his/her registered address.
- Download Pre-Generated Statements The customer can select the Pre-Generated Statement option from the kebab menu on this page, in order to be provided with the facility to define the period for which he/she would like to download pre-generated statements.
- Subscribe for E-Statements By selecting the **E-Statement** option from the kebab menu, the user will be able to either subscribe or unsubscribe (if subscription is active) for e-statements for the specific account. If the user opts to subscribe for e-statements, he/she will receive monthly e-statements on his/her registered email address.

How to reach here:

Toggle Menu > Menu > Accounts > Current and Savings > Transactions OR Search bar > Current & Savings – Transactions OR Avail through kebab menu

To view the account statement:

1. From the **Account Number** list, select the account of which you wish to view transactions. The list of transactions appears.



Transactions -	View	Transactions
----------------	------	--------------

	↑ Transacti					
50) Transactions		and a second		▼ Filters ↓ Download ▼	Manage Columns
	Balance 🗘	Transaction Type 💲	Transaction Date 🗘	Description 🗘	Reference Number \$	Amount 🗘
	-GBP 382.86	Debit	8/10/2023		HELZEXA23222NEE1	GBP 3.63
	-GBP 379.23	Debit	8/10/2023		HELZEXA23222NEE1	GBP 7.25
	-GBP 371.98	Debit	8/10/2023		HELZEXA23222NEE1	GBP 1.61
	-GBP 370.37	Debit	8/10/2023		HELZEXA23222NEE1	GBP 0.22
	-GBP 370.15	Debit	8/10/2023		HELZEXA23222NEE1	GBP 1.93
	-GBP 368.22	Debit	8/10/2023		HELZEXA23222NEDM	GBP 12.32
	-GBP 355.90	Debtt	8/10/2023		HELZEXA23222NEDM	GBP 3.54
	-GBP 94.85	Debit	8/10/2023		HELZEXA23222NEAK	GBP 0.18
	-GBP 94.67	Debit	8/10/2023		HELZEXA23222NEAK	GBP 0.22
	-GBP 94.45	Bebit	8/10/2023		HELZEXA23222NEAK	GBP 1.93
	-GBP 92.52	Debit	8/10/2023		HELZEXA23222NEAK	GBP 3.63
	-GBP 88.89	Debit	8/10/2023		HELZEXA23222NEAC	GBP 9.26
	-GBP 79.63	Debit	8/10/2023		HELZEXA23222NEAC	GBP 1.84
	-GBP 77.79	Debit	8/10/2023		HELZEXA23222NEAC	GBP 0.19

Transactions – Filter Criteria

😑 🛢 Fu	utura Bank	Q What would you like	ke to do today?			Filters ×	¢
	↑ Transacti					Account Number XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
	50 Transactions				V Filters	View Options Current Month	
	Balance 🗘	Transaction Type 🗘	Transaction Date 🗘	Description 🗘	Reference Nun	Transactions	
	-GBP 94.85	Debit	8/10/2023		HELZEXA2322	Amount	
	-GBP 94.67	Debit	8/10/2023		HELZEXA2322		
	-GBP 94.45	Debit	8/10/2023		HELZEXA2322	Reference Number	
	-GBP 92.52	Debit	8/10/2023		HELZEXA2322		
	-GBP 88.89	Debit	8/10/2023		HELZEXA2322		
	-GBP 79.63	Debit	8/10/2023		HELZEXA2322		
	-GBP 77.79	Debit	8/10/2023		HELZEXA2322	Reset Apply	

Field Description

Field Name	Description	
Account Number	Select an account of which you wish to view transactions.	
Balance	Balance in the account.	



Field Name	Description		
Transaction Type	The type of transaction performed, i.e. if it was a debit or credit transaction.		
Transaction Date	Date on which the activity was performed.		
Description	Short description of the transaction.		
Reference Number	Reference number of the transaction.		
Amount	The transaction amount.		
Filter Criteria			
View Options	 Filters to view the transactions of a specific period. The options are: Current Month Current Day Previous Day Previous Month Current Month + Previous Month Previous Quarter Date Range Last 10 Transactions 		
Transactions	 Filters to view the transactions based on description. The options are: All Credits Only Debits Only 		
From Date –To Date	Specify the period for which you wish to view transactions. Search will be based on the transaction date range. These fields will be displayed only if you have selected the option Date Range from the View Options list.		
Amount	The specific transaction amount matching to which you wish to view transactions.		
Reference Number	Reference number of the transaction.		



- 2. Click **Filter** to change filter criteria. The **Filter** overlay screen appears. Based on the defined criteria you can view transactions.
 - a. From the View Options list, select the desired transaction period.
 - i. If the option **Date Range** has been selected in the **View Options** list, specify the date range in the **From Date** and **To Date** fields.
 - b. From the **Transaction** list, select the types of transactions to be displayed i.e. either debit or credit or all transactions.
 - c. In the **Amount** field, enter the specific transaction amount matching to which you wish to view transactions.
 - d. In the **Reference Number** field, enter a transaction reference number if you wish to view a specific transaction record.
 - e. Click **Apply** to view transactions based on the defined criteria. OR

Click Reset to clear the details entered.

Click on the	Download	to download the records in CSV	& PDF format
OR			

Click on the Manage Columns to setup a column preferences by rearranging or removing columns.

The following actions can also be performed in the screen:

- Subscribe for E-Statements.
- View Pre-Generated Statements
- Request Statement

9.1 <u>Request Statement</u>

A user may require the physical copy of an account statement for a certain period. The statement request feature enables users to request the bank for a physical copy of the statement of an account for a specific period. This physical copy will be mailed to the user's address registered with the bank.

Note: Send to Modify functionality is now supported for this transaction.

To request for an account statement:

1. Click on the icon on the **Transactions** screen, click **Request Statement** to request for the statement. The **Request Statement** appears.



Request Statement

😑 🌹 Futura Bank		Q What would you like to do	o today?	ф <mark>600</mark> 🗛
↑ Req	uest State	ement		
Account Numbe	x0054	•		
From Date 11/9/2023		İ		
To Date 11/28/2023		Ē		
Submit	Cancel			-

Field Description

Field Name	Description
Account Number	Current and savings account number in masked format along with the account nickname for which the statement to be requested. The account number could be either the user's Party account or any linked party accounts that he has access to.
From Date	Start date of account statement.
To Date	End date of account statement.

- 2. From the **Account Number** list, select the account number for which you wish to view an account statement.
- 3. From the **From Date** list, select the start date of the account statement.
- 4. From the **To Date** list, select the end date of the account statement.
- 5. Click **Submit**. OR

Click Cancel to cancel the transaction.

- The Review screen appears. Verify the details and click Confirm. OR Click Back to navigate back to the previous screen. OR Click Cancel to cancel the transaction.
- 7. The success message of Statement Request appears along with the transaction reference number.
- Click Home to go to the Dashboard screen. OR Click View Account Details to visit the account details page.



9.2 Pre-generated Statement

To download pre-generated statements:

 Click on the icon on the Transactions screen, and click Pre-generated Statement to download a pre-generated statement. Displays the last pre-generated statements on the Pregenerated Statement screen.

2. Click on the discontage icon against any record (.pdf) to download the statement in password protected pdf format.

Pre-generated Statement

😑 🛢 Futura Bank	Q What would you like to do today?	₽ [∞] 🗛
	- Subus Daak	
50 Transa	Pre-Generated Statement	×
	Select a period to download your pre-generated Statements. Year	
	2023	
-	Month	63
-1	All Months	25
J.	Search	61
		22
-4		⁹³ 📖
-t		32
-		54

Field Description

Field Name	Description			
Account Number	The savings account number in masked format for which statement has to be requested.			
From Date	Start date of the date period for which the statement is generated.			
To Date	End date of the date period for which the statement is generated.			
⊥	Click on the icon against a statement to download the specific record.			
Filter Criteria				
Year	The year for which the statement is required			
Month	The month for which the statement is required.			

^{3.} Click **Filter** to generate the statement for the desired period. The **Filter** overlay screen appears.



- a. From the Year list, select the year for which the pre-generated statement is required.
- b. From the **Month** list, select the month for which the pre-generated statement is required.
- Click Apply to search amongst the pre-generated statements. The Pre-generated statement appears based on entered criteria for the selected period. OR

Click **Cancel** to cancel the transaction.

9.3 E-Statement

A customer might wish to receive regular e-statements at his email address instead of physical copies. In this case, the customer can select the option to subscribe for an e-statement. Once a request for an e-statement is made, the customer will begin to receive regular statements at his email address maintained with the bank.

Note: Send to Modify functionality is now supported for this transaction.

To subscribe / unsubscribe for e-statements:

1. Click on the icon on the **Transactions** screen, and click **E-Statement** to subscribe / unsubscribe for e-statements.

E-statement

🖡 Futura Bank	Q What would	you like to do today?		Û
1				
50 Transactions		E-Statement	ers 🕹 Download 👻	III Manage Columns
Balance 🗘	Transaction Type 💲		ce Number 🗘	Amount ≎
-G8P 382.86	Debit	You will receive monthly statements for your account xxxxxxxxxxxx0054 by email at swa****te@oracle.com	A23222NEE1	GBP 3.63
-GBP 379.23	Debit	Subscribe	A23222NEE1	GBP 7.25
-GBP 371.98	Debit		A23222NEE1	GBP 1.61
-GBP 370.37	Debit	4142423	A23222NEE1	GBP 0.22
-GBP 370.15	Debit	8/10/2023	HELZEXA23222NEE1	GBP 1.93
-GBP 368.22	Debit	8/10/2023	HELZEXA23222NEDM	GBP 12.32
-GBP 355.90	Debit	8/10/2023	HELZEXA23222NEDM	GBP 3.54

- The Pop-up Message appears. (Subscribe to E-Statement You will receive monthly statements for your account <Number in masked format> by email at <User's email address>)
 - a. Click Subscribe to opt to receive monthly statements on your registered email address.
 - b. The success message of request submission appears. Click **OK** to complete the transaction.
- 3. If the user has already subscribed for e-statements, the pop up message contains a message stating that the user is subscribed to receive e-statements. The option to unsubscribe for e-statements is provided.
 - a. Click **Unsubscribe** to opt out of receiving monthly statements on your registered email address.



- b. The success message of request submission appears. Click **OK** to complete the transaction.
- c. Click **Proceed** to Unsubscribe.
- 4. The success message of request submission appears.
- 5. Click **Home** to go to the **Dashboard** screen. OR

Click View Account Details to visit the account details page.



10. Account Nickname

Customer can assign a specific name to a current or savings account. This is useful if customer wishes to remember accounts with a particular name instead of account numbers. Once a nickname is assigned to an account, it is displayed on various transactions instead of the standard account description. The application also allows customer to modify or delete the nickname whenever required.

The customer can access this option by selecting the Add/Edit Nickname option from the kebab menu.

How to reach here:

Dashboard > Toggle Menu > Menu > Accounts > Current & Savings > Overview > Account Summary > Islamic > Account Number link > Current & Savings Account Details > kebab menu > Add/Edit Nickname

To add/edit nickname against an account:

icon on the screen, and click Add/Edit Nickname option to add/edit 1. Click on the nickname against an account. The Add/Edit Nickname popup appears.

Add/Edit Nickname

↑ Current & Savings Account Details				
. xxxxxxxxxx0054	Add/Edit Nickname	igh Net Worth Not Assign	red	
Balance Details	Ntcloname Enter 1 to 20 characters.			
Today's Opening Balance GBP 0.00 Amount on Hold	Save			
GBP 5,802.70 Advance Against Unclear Funds Limit GBP 0.00				
Daily ATM Withdrawal GBP 0.00	Minimum Balance Requ GBP 0.00	ared	P	

Field Description

Nickname Specify a nickname to be assigned to the account.

If a nickname has already been assigned to the account, it will be displayed in editable mode.

- 2. In the **Nickname** field, enter the nickname you want to use.
- 3. Click Save to save your changes. Nicknames will be displayed on various transactions instead of the standard account description. OR Click **Delete** to delete nickname.



<u>FAQ</u>

1. As a corporate User, what are the CASA accounts that I can view?

A Corporate User can view all the accounts that he has access to. This includes the accounts of his primary party as well as those of linked parties.

2. Can the user access CASA account details 24/7 on the online platform?

Yes, the user can access CASA account details 24/7, except at times of system downtime or transaction blackout.

3. What is the advantage of assigning a nickname to an account?

You can personalize your account by giving it a nickname. This way you will be able to easily identify it when viewing account summary.

4. Who all can view a nickname that a user has set?

One account can have multiple nicknames set by different users, who have access to that account – however only the logged in user can view the nickname he has set.

5. Are nicknames displayed in all places, where an account number is displayed?

No, Approvers can only view the account number, but not nicknames set by makers. Further Review screens contain the account number (where applicable), but not the nickname.

